

January 14, 2016

Registrar of Voters Board Meeting

Attendees:

- Bill Tranter, Chairman
- Carol Welch
- Roger Hoffmann
- Elizabeth Pottier

Meeting called to order at 4:15pm

Meeting minutes of December 18th approved at meeting by the Board, motion carried 3-1 (R. Hoffmann abstained since not present at December meeting).

All vouchers approved by the Board, motion carried 4-0.

New Business

Election Calendar Communication

Letters to all polling locations communicating Election dates for 2016.

- Presidential primary – Tuesday, 3/1/16
- State primary – Thursday, 9/8/16 (State changed to Thursday based on calendar days required and movement of absentee ballots from overseas)
- Election day – Tuesday, 11/8/16

The Board members received a copy of the “Municipal Election Issues” document from the Assistant to the ROV Board, L. Bairos. This document is produced from the Secretary of State’s Office.

The Assistant to the ROV Board provided R. Hoffmann with a copy of the Conflict of Interest (COI) law; absent at previous meeting when other members received their copy of the COI.

Old Business

Clerk

The Board discussed potential Head Clerk and job description changes. The Board requests HR Director attend next meeting for review of job descriptions.

Next scheduled date is planned for February 8 at 4:00 p.m.

Motion to adjourn carried 4-0. Meeting concluded at 5:15pm